



REQUEST FOR QUALIFICATIONS

PROJECT ENGINEER FOR CITY OF MACON FIRE DEPARTMENT APPARATUS BAY FLOOR REMOVAL AND REPLACEMENT

INTRODUCTION AND PURPOSE

The City of Macon is accepting Statement of Qualifications (SOQ's) from firms employing registered professional engineers to act as a project engineer for the design, bidding, and construction phases of removal and replacement of a failing concrete apparatus bay floor which also serves as the Emergency Command Center ceiling in the Fire Department.

PROJECT DESCRIPTION

The City intends to enter into a contract for the removal and construction of a municipal concrete apparatus bay floor/emergency command center ceiling in the Macon Fire Department. The engineer selected provide professional services for the project design, bidding, and construction.

PROPOSED RFQ PROCESS CALENDAR

Item	Anticipated Deadlines
Request for Statements of Qualifications	May 20, 2022
Selection of Project Engineer	June 14, 2022
Execute Project Engineer Contract	July 12, 2022
Advertisement Notice to Bidders	July 26, 2022
Construction Bids Due	August 19, 2022
Selection of Contractor	August 23, 2022
Construction Begins	No later than September 1, 2022
Substantial Completion Date	No Later than October 28, 2022

SOQ Delivery and Due Date

The SOQ must be delivered to the City of Macon, Attn: Mary Lou Craigg, City Clerk, 106 West Bourke Street, Macon, MO 63552. SOQ's will be accepted until 12:00 pm on May 20, 2022. The City of Macon is not responsible for, and will not accept, SOQ's which are received late due to mail or delivery service delays, or any electronic communications.

Submittal of SOQ's:

Two (2) hard copies of the originals shall be submitted in a sealed envelope clearly labeled "Statement of Qualification's Macon Fire Dept Concrete."

SOQs need not contain any pricing information.

All expenses for preparing and delivering the SOQ's, including subsequent interviews, will be borne by the responding engineering firm without compensation by the City of Macon.

Selection Process:

The City will select the three most qualified firms from the SOQs submitted.

The City will then negotiate with the most qualified of the three firms as to project scope and pricing. If the City is unable to reach an agreement it will then negotiate with the next two most qualified firms in the order that they were listed.

The City reserves the right to reject any and/or all proposals.

The City of Macon is an Equal Opportunity Employer.

All inquiries regarding the SOQ's should be directed to Avis Marshall, City Administrator.



Avis Marshall

City Administrator, City of Macon
106 West Bourke Street, Macon, MO 63552
(660) 385-6421
administrator@cityofmacon-mo.gov