



April 27, 2021

To: All Interested Parties

RE: Request for Sealed Bid for demolition of single-family residential structure and garage.

The City of Macon is accepting sealed bids for the demolition of a residential structure and detached garage, removal of any appliances, hauling away of demolition materials to a designated landfill, and grading/filling of the excavation site. Please find below the Bid Form, Affidavit Form, requirements, and bidder instructions.

Bid Requirements and Instructions:

1. Contract work described.

903 West Bourke Street – demolition, removal, and disposal of:

- Single story wood frame structure on a partial basement and crawl space brick/masonry foundation;
- One-story post frame garage and concrete floor (roughly 25'x25');
- All exterior concrete (sidewalk, patio, off-street parking curb);
- All miscellaneous items, including but not limited to, appliances, pallets, cloths line, basketball goal/post, and any trash/debris on site.

2. Bids must be received by **3:00 p.m. May 10, 2021** by the City Clerk's Office at Macon City Hall, 106 W. Bourke Street, Macon, MO 63552.

3. Bids must be submitted on the prescribed **BID FORM** (Attachment B).

4. Envelope containing bid shall be sealed and marked "**Demolition**".

5. The City of Macon reserves the right to accept or reject any or all bids received and to waive any formalities and/or technicalities in the bids.

6. Bids must be signed by an authorized representative and must be firm for 90 days.

7. Successful bidder must obtain a valid City of Macon general contractor's license.

8. Bidders are informed that pursuant to Section 285.530, RSMo, as a condition of the award of any contract in excess of five thousand dollars (\$5,000.00), the successful contractor shall, by **sworn affidavit** (Attachment A) and provision of documentation, affirm its enrollment and participation in a federal work authorization program (e.g. e-Verify or qualified equivalent) with respect to the employees working in connection to the contracted services. Successful contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection to the contracted services.

9. Bidders are informed that the Project is subject to the requirements of Section 292.675, RSMo, which requires all contractors or subcontractors doing work on the project to provide, and require its employees to complete, a ten (10) hour course in construction

safety and health approved by the Occupational Safety and Health Administration (OSHA) or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. On-site employees found on the worksite without documentation of the required training shall have twenty (20) days to produce such documentation. The contractor will forfeit a penalty to the City of \$2,500 plus an additional \$100 for each employee employed by the contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training.

10. Successful bidder will be required to provide a certificate of insurance listing the City of Macon as “Additional Named Insured”, policy endorsement pages, and sign a hold-harmless agreement. The following are the required minimum limits:

Commercial General Liability – each occurrence	\$ 1,000,000.00
Commercial General Liability - aggregate	\$ 2,000,000.00
Proof of Workers Compensation	If applicable

11. The successful bidder must begin work within sixty (60) calendar date of the Notice of Award, unless otherwise approved by the City Administrator or noted specifically for unique or weather-related circumstances. If work has not begun, the City reserves the right to award the bid to the next best bidder.
12. Contact will be made with Macon Municipal Utilities (MMU) at least five (5) business days prior to starting the project. MMU will abandon electric, water, and natural gas utilities. The successful bidder will be responsible for abandoning the wastewater utility within accordance of Macon City Code.
13. **Landfill fees are not to be included in the bid.** Landfill fees will be paid by the City of Macon. All demolition waste materials must be hauled to Waste Management landfill in Macon, MO. All Clean fill materials such as uncontaminated soil, rock, gravel and/or unpainted broken concrete, cinder block, bricks, etc. must be removed from the site. The contractor may scrap or take ownership/possession of any item/material. The contractor must comply with all applicable local and state laws regarding the management of demolition waste.
14. All household appliances such as cooking ranges, water heaters or similar “white goods” and all appliances that contain refrigerates such as refrigerators, freezers, and air conditioning units are typically not accepted as demolition waste materials and must be hauled away separately. It is the responsibility of the contractor to remove and dispose of all such items properly and in full accordance with local and state laws.
15. Damage incurred to public utilities or any portion of the public right-of-way as a result of the demolition process is the responsibility of the demolition contractor and must be corrected to the satisfaction of the City. When demolition is completed, grade all excavated area level or slightly sloping. Top with soil that will sustain lawn grass. All disturbed areas must be seeded. Ten (10%) percent of the bid amount can be retained until such repairs are completed and/or the site is finished.

The contractor will be required to complete the city demolition permit application.

No work is to commence until the Contractor has completed the required paperwork with the City Clerk and a Notice to Proceed has been issued.

Work site safety measures will be the responsibility of the contractor.

The City of Macon shall be the final judge of the quality and suitability of the work.

Inspection of the premises is encouraged and can be scheduled and coordinated with the Code Enforcement Officer, Kevin Myers, at (660) 395-2632.

Thank you for your interest and we hope to receive a bid from your company. If you have any questions, please contact the City Clerk, Mary Lou Craigg, at (660) 385-6421.

Sincerely,



Ann Marshall

City Administrator, City of Macon
106 West Bourke Street, Macon, MO 63552
(660) 385-6421
administrator@cityofmacon-mo.gov

ATTACHMENT A

STATE OF _____)
)ss
COUNTY OF _____)

AFFIDAVIT

(as required by Section 285.530, Revised Statutes of Missouri)

As used in this Affidavit, the following terms shall have the following meanings:

EMPLOYEE:

Any person performing work or service of any kind or character for hire within the State of Missouri.

FEDERAL WORK AUTHORIZATION PROGRAM:

Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

KNOWINGLY:

A person acts knowingly or with knowledge,

- (a) with respect to the person's conduct or attendant circumstances when the person is aware of the nature of the person's conduct or that those circumstances exist; or
- (b) with respect to a result of the person's conduct when the person is aware that the person's conduct is practically certain to cause that result.

UNAUTHORIZED ALIEN:

An alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. 1324a(h)(3).

BEFORE ME, the undersigned authority, personally appeared _____,
who being duly sworn, states on his oath or affirmation as follows:

1. My name is _____ and I am currently _____ (title) of (business name) _____, (hereinafter "Contractor"), whose business address is _____, and I am authorized to make this Affidavit.
2. I am of sound mind and capable of making this Affidavit and am personally acquainted with the facts stated herein.
3. Contractor is enrolled in and will continue to participate in a federal work authorization program for the duration of the contract with respect to the employees working in connection with the following services contracted between Contractor and the City of Macon, Missouri:

Demolition of 903 West Bourke Street residential structure and detached garage.

4. Contractor does not knowingly employ any person who is an unauthorized alien in connection with the contracted services set forth above.
5. Attached hereto is documentation affirming Contractor's enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

In Affirmation thereof, the facts stated above are true and correct (The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 575.040, RSMo).

Further, Affiant saith not.

Signature Affiant

Printed Name

Title

Date

Subscribed and sworn to before me this ____ day of _____, 20__.

I am commissioned as a notary public within the

County of _____,

State of _____,

Commission Expires on _____.

Commission # _____.

Signature of notary

Date

PLEASE NOTE:

Acceptable enrollment and participation documentation consists of the following 2 pages of the E-Verify Memorandum of Understanding (MOU):

1. A valid, completed copy of the first page identifying the Contractor; and
2. A valid copy of the signature page completed and signed by the Contractor, the Social Security Administration, and the Department of Homeland Security – Verification Division.
3. If a qualified equivalent is used instead of E-Verify, the letter issued by the State must also be submitted with this affidavit.

ATTACHMENT B

BID FORM CONTRACT

Place – City of Macon

Date _____

Project – **Demolition of 903 W. Bourke Street**

Proposal of _____ (hereinafter called "Bidder")

(a corporation/ a partnership/ an individual *(strike out inapplicable terms)* doing business as

_____) to the City of Macon (hereinafter called "Owner").

City Council Members:

The Bidder, in compliance with your invitation for bids from qualified licensed entities to provide demolition services at 903 West Bourke, Macon, Missouri, and having examined the demolition requirements, related documents, and the site of the proposed work, and being familiar with all of the conditions surrounding the composition of the proposed project including the availability of material and labor, hereby proposes to furnish all labor, materials, equipment, and supplies; and to complete the project in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this bid is a part, excluding landfill fees which will be paid by the Owner.

Bidder hereby agrees to commence work under this contract and to fully complete the project within sixty (60) calendar days from the date of the Notice of Award.

Bid Pricing

Total Bid _____ Dollars (\$_____)

Amount shall be in both words and figures. In case of discrepancy, the amount shown in words will govern.

Bidder agrees to perform all of the work described in the requirements for the sum set forth by the Bidder as accepted by the Owner.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute the formal contract within 10 days.

Respectfully submitted:

By: _____
(Signature)

(Title)

(SEAL – if bid is by a corporation)

(Business Address and Zip Code)